



**Annual Meetings 2012  
Exhibitor Registration  
Chicago, IL • November 17–20**



Exhibit Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State / Province \_\_\_\_\_

Postal Code \_\_\_\_\_ Country \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

**REGISTRATIONS:**

Each booth includes two free registrations. Additional registrations are billed at the normal meeting rates.

Free Registrations	Additional Registrations (\$150 EA.)	Amount Due
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Cost: \_\_\_\_\_

**METHOD OF PAYMENT:**

**Mail Form To:**

Advertising and Exhibits  
Annual Meetings 2012  
825 Houston Mill Road  
Atlanta, GA 30329 USA

**Fax Form To: 404-727-3101**

*Credit Card Payments Only!*

**Note:** If you fax the registration form, do not mail the original. Please allow 10 business days for processing.

**Questions:**

Phone: 877-336-6798 (U.S.) or 404-727-2315  
Email: AdEx@Annual-Meetings.org

**Refund Policy:**

All refunds must be requested in writing by November 1, 2012. Please send requests to the address above, Attn: Refunds. If you have received your name badge and tote bag ticket, return these with your request. A \$35 administrative fee will be assessed per registration. Refunds will be processed after the meeting and will be issued by February 1, 2013. Proof of payment may be required.

**Payment:**

Charge a total of \$ \_\_\_\_\_

Visa     MasterCard     American Express     Discover

Card # \_\_\_\_\_

Card Expiration Date (mm/yy) \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

I agree to pay above amount according to card issuer's agreement

My check is enclosed in the amount of \$ \_\_\_\_\_

Make payable to Annual Meetings; U.S. funds drawn on U.S. bank in U.S. dollar account.

I do NOT require housing.

Please include my name, institution, and hotel on the onsite attendee list. I want to connect with other members.

Note: If you do not check this box, your name *will not* be listed.



**Annual Meetings 2012  
Exhibitor Housing  
Chicago, IL • November 17–20**



*All housing requests and changes must be received by **October 19, 2012**  
**IMPORTANT:** This form must be submitted with or subsequent to your registration form.*

**TO MAKE RESERVATIONS (use one method only):**

- FAX: 404-727-3101** (registration form + housing form)
- Faxing available 24 hours a day.
  - Please print or type all information.
  - Complete EACH section in detail for correct and rapid processing.
  - Confirmations will be sent to the individual indicated.
  - Use one form for each room requested.
  - Do not fax form more than once. If faxing, do not mail the original.
  - AAR and SBL are not responsible for lost faxes.

**MAIL:**

Registration and Housing  
Annual Meetings 2012  
825 Houston Mill Road, STE 350  
Atlanta, GA 30329

**QUESTIONS:**

Phone: 877-336-6798 (U.S.)  
404-727-2315 (Outside U.S.)  
E-mail: AdEx@Annual-Meetings.org

**METHOD OF GUARANTEE:**

*The first night of your reservation must be guaranteed. To guarantee your room by credit card, complete the information below:*

**Credit card:**

- Visa    MasterCard    American Express    Discover

Credit Card Number: \_\_\_\_\_

\*Exp. Date (mm/yy): \_\_\_\_\_ Security Code \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

\*If your credit card expires prior to the Annual Meetings 2012, please contact us when you have your new card number and expiration date.

**CANCELLATION POLICY:**

**All hotel accommodation questions, changes, and cancellations should be directed to the Annual Meetings Registration Office throughout the meeting year. Note that cancellations must be received in writing (mail, fax, or e-mail) by November 9, 2012, to avoid hotel cancellation fees.**

**SEND CONFIRMATION TO:**

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

E-mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_

**HOTEL PREFERENCE:**

(Rank hotels in order of preference)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

If selected hotels are fully booked, please make a reservation for me at another conference hotel.

If selected hotels are fully booked, **do not** make a reservation for me.

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

**Room Type Requested** (based on availability; cannot be guaranteed):

Single – 1 person/1 bed       Double – 2 people/request 1 bed

Triple – 3 people/2 beds       Double – 2 people/request 2 beds

Quad – 4 people/2 beds

**Names of all occupants including self:**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Special Requests:**

I am interested in a suite. Please contact me.

I need physically challenged accommodations.

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## HOTEL LOCATOR MAP:



## HOTEL RATES:

- All rates are subject to local hotel taxes of approximately 16.4% tax per room per night.
- For example, a \$149 rate will be approximately \$173 each night.
- Internet access is available in guest rooms at all hotels; please see hotel descriptions for rates.

<i>HOTEL*</i>		<i>SINGLE</i>	<i>DOUBLE</i>	<i>TRIPLE</i>	<i>QUADRUPLE</i>
1. BEST WESTERN GRANT PARK		\$119	\$119	\$129	\$129
2. COURTYARD CHICAGO DOWNTOWN	NO AVAILABILITY	\$149	\$149	\$164	\$174
3. ESSEX INN	NO AVAILABILITY	\$149	\$149	\$164	\$169
4. HAMPTON INN MAJESTIC	NO AVAILABILITY	\$149	\$149	\$164	\$164
5. HILTON CHICAGO		\$149	\$159	\$169	\$179
6. HYATT REGENCY CHICAGO		\$165	\$165	\$180	\$180
7. HYATT REGENCY MCCORMICK PLACE		\$165	\$165	\$180	\$180
8. INN OF CHICAGO	NO AVAILABILITY	\$129	\$129	\$149	\$149
9. JW MARRIOTT CHICAGO		\$165	\$165	\$180	\$190
10. PALMER HOUSE HILTON		\$149	\$159	\$169	\$179
11. RENAISSANCE BLACKSTONE		\$129	\$129	\$159	\$189
12. RENAISSANCE CHICAGO	NO AVAILABILITY	\$165	\$165	\$180	\$190
13. SAX CHICAGO	NO AVAILABILITY	\$149	\$149	\$169	\$169
14. SILVERSMITH HOTEL AND SUITES	NO AVAILABILITY	\$129	\$129	\$139	\$149
15. W CHICAGO CITY CENTER	KING BED ONLY	\$149	\$149	N/A	N/A

\* HOTEL NUMBERS CORRESPOND TO MAP LOCATION.